



National Defense Intelligence College Application Procedures and Form

Dear Applicant:

Thank you for your interest in the National Defense Intelligence College. Please follow the directions carefully as you complete the application procedures. An incomplete application or a delay in receiving materials may result in a significant delay in the final admissions decision.

The College begins screening applications in October each year for admission the following August. Individuals should contact their education, training, or human resource personnel to determine the deadline for their particular organization.

SEND ALL ADMISSIONS MATERIALS TO:
National Defense Intelligence College
Admissions Office (MCA-2)
200 MacDill Blvd
Washington, DC 20340-5100

Deadlines *All materials must be received by the dates listed below to be considered for admission

January 31	Deadline for all Full-Time Programs
March 31	Deadline for all Part-Time Programs

Admissions Requirements

All prospective NDIC students must be U.S. citizens who are members of the U.S. Armed Forces or federal government employees. Additionally, students must possess a TS/SCI security clearance. Government contractors are not eligible for enrollment.

Nominations

Nominations are required for all full-time study programs, as well as for the following part-time programs: part-time graduate study at the NGA and NSA Graduate Centers, the MSSI Program for Reserves and the DIA Cohort. Nominations are not required for individuals applying for part time study in the Evening MSSI, the Monthly Executive MSSI or “continuing education” weekday classes.

Nominations must be submitted to the NDIC Admissions Office and may be written memo style on official U.S. government letterhead, on DoD Form 1556 or on any US Government Standard Form 182.

The following materials must be received by the stated deadlines to receive full admissions consideration. Please use the following checklist as you complete your application:

MSSI APPLICANTS:

- ☐ NDIC Application Form indicating program/campus applying to (Sign the bottom of the application)
- ☐ Statement of Purpose (500-word essay — typed and double spaced) explaining:
 - o your motivation for graduate study in intelligence
 - o your professional goals and objectives
 - o what you have achieved in your studies and/or career that will enhance your capabilities to undertake such a degree
- ☐ Official copies of all undergraduate and graduate transcripts sent from schools directly to NDIC
- ☐ Official GRE Score Report (scores must be less than 5 years old – NDIC Code 5205)

Note: Applicants with a completed master's or earned doctorate degree from a regionally accredited college/university are not required to submit GRE scores. Graduate transcripts must be submitted to NDIC. No other tests may be substituted for the GRE.

NSA APPLICANTS:

- ☐ All of the above PLUS E71 Nomination for Training (Submit to NSA NDIC Program Director)
- ☐ Send copy of Statement of Purpose to NSA Campus NDIC Program Director
- ☐ For NSA Application deadlines – check the NSA/NDIC website

UNDERGRADUATE APPLICANTS:

- ☐ NDIC Application
- ☐ BSI Statement of Purpose (500-word essay — typed and double spaced) explaining your motivation for obtaining the BSI and your professional goals and aspirations.
- ☐ Official Copy of High School Transcripts or GED
- ☐ Official transcripts and documentation of all college credit, including as applicable:
 - ☐ Official copies of transcripts from each college attended
 - ☐ Service transcripts: Air Force (CCAF); Navy/Marines (SMART); Army (AARTS)
 - ☐ Official copies of standardized test results from:
 - ☐ CLEP exams (NDIC Code 7542)
 - ☐ DSST exams (NDIC Code 9442)
 - ☐ Excelsior College exams
 - ☐ Defense Language Proficiency Tests (DLPT)
 - ☐ DoD school transcripts, Defense Language Institute, National Cryptologic School, etc.
- ☐ DD-214 official copy (former military)

<p>PRIVACY ACT STATEMENT: THE NATIONAL DEFENSE INTELLIGENCE COLLEGE (NDIC) STUDENT DATA The Privacy Act of Public Law 93-579 requires Federal Agencies which collect personal information from individuals to inform each individual of the following: 1. Authority: 44USC3101 and 3102 Establishment of Program Management. 2. Principal Purpose(s): To record information solicited from and furnished by individuals nominated to attend courses of instruction of the NDIC. 3. Routine Use(s): used in preparation of tentative and final class rosters for official College use, biographic data on students, statistical studies, attendance verification, historical records, alumni surveys, academic/fitness reports, and other official correspondence. 4. Disclosure and Effects: Disclosure of information by the applicant is voluntary. However, non-disclosure may or could result in errors in reporting course completion, incomplete statistical comparisons, non-receipt of security clearance, errors in historical files, incomplete student academic/fitness reports, and non-receipt of official correspondence.</p>
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National Defense Intelligence College

Washington, D.C.
Application for Admission



SOCIAL SECURITY NUMBER _____ - _____ - _____ DATE OF BIRTH ____ / ____ / ____ Gender M ☐ F ☐
Month Day
NAME _____
Last First Middle (complete) Title/Rank Other Last Names Used

Required information:

PRESENT ADDRESS _____
Street City State Zip Code

PERMANENT ADDRESS _____
Street City State Zip Code

TELEPHONE NUMBERS:

ELECTRONIC MAIL :

HOME _____

HOME _____

WORK _____

WORK _____

DSN _____

JWICS (if applicable) _____

CELLULAR _____

SERVICE/GOVT AGENCY _____ SECURITY CLEARANCE /ACCESS _____ SSBI DATE (yr/mo) _____

ORG / ELEMENT _____ JOB SERIES/ MOS _____ RANK/PB/GRADE _____ EFFECTIVE DATE _____
Mo/Day/Yr

UNIT _____ Reservist: Yes ☐ No ☐ If Yes, active duty or drilling: _____

PROGRAM APPLICATION

ACADEMIC YEAR

Check only one:

- ☐ 2009-2010
☐ 2010-2011

PROGRAM LOCATION

Check only one:

- ☐ MAIN CAMPUS - BOLLING AIR FORCE BASE, DC
☐ NSA CAMPUS - College Park, MD (P/T degree only)
☐ NGA CAMPUS - NAVY YARD, DC (P/T degree only)
☐ NGA CAMPUS - ST LOUIS, MO (P/T degree only)

I AM APPLYING FOR

Check only one:

- ☐ BACHELOR OF SCIENCE IN INTELLIGENCE DEGREE (BSI)
☐ MASTER OF SCIENCE OF STRATEGIC INTELLIGENCE DEGREE (MSSI)
☐ FULL-TIME STUDY
☐ PART-TIME STUDY (indicate preference below)

Rank Part-time Preference (1-3) Preferred times cannot be guaranteed

- ☐ Evening ☐ Space Available ☐ DIA Cohort
☐ Monthly Executive ☐ MSSI for Reserves ☐ NSA Cohort
☐ NGA Cohort

- ☐ CONTINUING EDUCATION (non-degree)
☐ DENIAL AND DECEPTION CERTIFICATE ONLY (non-degree only)
☐ UNIVERSITY OF MARYLAND COOPERATIVE Ph.D. PROGRAM
☐ DEFENSE INTELLIGENCE (DI) SCHOLAR (Apply through DIA web site)

FOR OFFICE USE ONLY

UG
GG
V
AW
E
AI
AO REVIEW
GB REVIEW
RMKS

WORK HISTORY

Years of intelligence experience _____

Please list previous / most recent intelligence, operational, military, and government experience

Example: 2001-2003, Counterintelligence Analyst, DIA

DATES**POSITIONS**

ACADEMIC HISTORY**SCHOOL NAME****CITY/STATE****MAJOR****GRADUATION
DATE****CREDENTIAL
AWARDED**

STATEMENT OF PURPOSE**UNCLASSIFIED LEVEL**

Compose a clear, concise, and mechanically correct essay of 500 words. The essay should be typed and double-spaced. It will be evaluated on your ability to write clearly and logically while using good grammar. The essay should discuss:

- your motivation for graduate study in intelligence
- your professional goals and objectives
- what you have achieved in your studies and/or career that will enhance your capabilities to undertake such a degree.

TRANSCRIPTS

Applicants must have official copies of **all** post-secondary education transcripts sent directly from the educational institution(s) or testing agencies from which credit has been earned. Undergraduate applicants should also include official high school transcripts. Master's degree applicants who do not have a prior master's degree must also have current (within 5 years) Graduate Record Examination scores forwarded. The NDIC GRE school code is 5205. The mailing address for transcripts and test scores is:

**National Defense Intelligence College
Admissions Office (MCA-2)
200 MacDill Blvd
Washington, DC 20340-5100**

I hereby certify that the information provided by me is my own work and is true, complete and accurate. I understand and agree that any deliberate misrepresentation may be cause for denial or revocation of admission or subsequent dismissal from the National Defense Intelligence College. I understand that all admissions materials (originals and photocopies) submitted in support of this application become part of my NDIC record and are not returnable.

Signature _____

Date _____